

Vacancy: Finance Manager

(Internal and External vacancy)

Directorate:	Finance/Operations
Number of posts:	1
Duration:	Permanent
Direct Report:	Managing Director
Closing date:	22 July 2022

Description: Maropeng, the official visitor centre, and Sterkfontein Caves in the Cradle of Humankind World Heritage Site in Gauteng invites qualified and highly experienced applicants to apply for the position of Finance Manager.

Minimum requirements: B.Com. degree/Honours in Financial Management/ Management Accounting/Public Finance or equivalent. An appropriate post graduate qualification (NQF 8) in Management or equivalent will be an added advantage. Five (5) years relevant experience at Middle Management level (General Manager) in a Financial Management sphere in the private or public sector. stakeholder engagement. Sound knowledge and understanding of Policies, Procedures, Financial Regulations, Procurement Policy; Supply Chain Management Framework; Budget Systems; Financial Systems (SAGE, Evolution, NOVTEL, and/or hospitality systems) in the Tourism and Hospitality industry and the UNESCO world heritage sites is an added advantage

Skills: Leadership; financial and strategic Planning and Organizing skills. Ability to work under pressure and long hours, Report writing· Advanced computer skills, excellent business acumen A valid driver's licence with exception of persons with disabilities).

Key responsibilities: Perform Financial Management for Maropeng and Sterkfontein caves i.e., Budget, Revenue, Cash Management, Accounts Payable, Supply Management, Internal Audits and Asset Management in accordance with the companies' policies and procedures. Manage (SLAs) service level agreements. Ensure that appropriate internal controls and reporting systems are established and maintained. Manage, control, and monitor financial, human, facility, equipment, information, and other resources. Maintain continuous communication with suppliers and stakeholders. Implement and monitor procurement policies and procedures and systems. Understanding PFMA's

Maropeng a' Afrika Leisure (Pty) Ltd,
Reg. No. 2002/032101/07

R400 (just off the R563 Hekpoort)
Cradle of Humankind, South Africa
PO Box 1426, Rant en Dal
1751, South Africa
Tel: +27 (0) 14 577 9000
Fax: +27 (0) 14 577 9200
www.maropeng.co.za



To Apply: You are required to quote the vacancy in which you are applying for in the email subject line ([Finance Manager Vacancy](#)) and attach a cover letter addressing the above-mentioned position along with your resume with a minimum of 3 referees. curriculum Vitae (CVs) that do not have a cover letter will not be accepted. Please attach your certified South African ID Copy, Certified copies of your qualifications feedback of your application within a month after the closing date, unsuccessful.

It is the responsibility of our establishment to promote equity (race, gender, and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in terms of the relevant Employment Equity plans and policies of Maropeng a' Afrika Leisure. Women and people with disability are encouraged to apply. The organisation reserves the right not to appoint/fill this post.

Submissions: Kindly submit your applications to:
HR Manager: Ms Masuku
Email: hrenquiries@maropeng.co.za
For more information visit www.maropengsa.co.za
Tel: 014 577 9000

Please note that correspondence will only be entered into with shortlisted candidates, due to the large number of applications we envisage receiving, applications will not be acknowledged. If you do not receive any response within 1 months, please accept that your application was not successful

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